

**ANNUAL REPORT:
ESSENTIALS
ACTIVITIES
OF THE POLISH MEDICAL MISSION ASSOCIATION**

For the period of the 01.01.2015 till the 31.12.2015
Ul. Rejtana 2
30-510 KRAKOW

Krakow, the 31st of March 2016.

1. DETAILS OF THE ORGANISATION:

Name: POLISH MEDICAL MISSION ASSOCIATION
Registered at the office address: 30-510 Kraków ul. Rejtana 2
KRS number: 0000162022
ID code: 357220653
NIP number: 676-21-66-245

Members of the Board:

Ewa Piekarska - CEO
Jaroslaw Gucwa - V-ce
Agnieszka Sobotowska-Siwor - The Board Member

2. THE STATUTORY OBJECTIVES OF THE ASSOCIATION

The Association operates in the sphere of public tasks, in the field of rescue and protection assistance to victims of calamities, natural disasters, armed conflicts and wars in the country and abroad. The Association operates in the field of protection and promotion of health. In particular, the aim of the Association is to organize, coordinate, conduct and participation in the rescue operations and humanitarian and development assistance, prepared by other entities, in favor of the victims of disasters, wars and other events that threaten human life and health, in particular by providing medical assistance in Poland and beyond its borders. PMM can also lead all health, wellbeing, social intervention related activities and perform educational projects' implementation.

3. ACTIVITIES RELATED TO THE STATUT:

The Association pursues its objectives by, inter alia:

1) organizing, coordinating, leading and participating in rescue operations, humanitarian and

development assistance;

2) organizing personal and physical medical facilities for rescue operations and humanitarian and development aid;

3) collection of gifts for victims affected by disasters, wars and other events;

4) organization of public collection to the victims affected by disasters, wars and other events;

5) publishing materials illustrating the activities of the Association and to encourage its support;

6) conducting training on the protection and promotion of health, and other health-related issues;

7) participation in training courses organized by other entities

8) participation in international organizations;

9) acquisition and free distribution of drugs and other medical supplies, in accordance with applicable regulations for medical trade in;

10) conducting medical activity in accordance with applicable regulations, after fulfilling the necessary legal conditions.

4. PRINCIPLES, FORMS AND SCOPE OF THE REGISTERED BY THE IMPLEMENTATION OF PURPOSE, STATUTORY, AND DESCRIPTION OF MAIN EVENTS OF ITS LEGAL financial impact:

The Association pursues its objectives by all available means, compatible with the law, including emergency medical assistance to victims of wars, disasters and natural disasters, humanitarian medical assistance, training of medical personnel and civilians in the field of primary health care and basic and advanced treatment of life-saving assistance to groups without access to medical care, such as the Roma community, immigrant and homeless, conducting prevention campaigns, the activity of foreign several years through the implementation of aid programs.

In the period 01.01.2015 - 31.12.2015r. Association Board took the following actions:

- **Implementation of the project "Development of modern physiotherapy services for children with special needs in Azerbaijan"**

The essence of the project implemented by the Polish Medical Mission and the Azerbaijani Society of Physiotherapy (AzPTA) was the development of modern services physiotherapy for children with special needs in Azerbaijan by adopting the conditions of this country and the dissemination of copyright model of support for children with special needs.

The project consisted of a series of training sessions, meetings, consultations and advisory support online, as well as free advice and assistance in organizational development and institutional and transfer of examples of good practice in the development and financing of the modernization of rehabilitation and physiotherapy.

The budget of the project amounted to 29 380,00 PLN subsidies Education for Democracy Foundation within the framework of the program "Region in Transition" RITA.

- **Implementation of the project: "Follow-up medical and educational Kakooge in Uganda"**

The project was a continuation of activities started in 2013. Second module of the project and further development facility in HCIV Kakooge, Uganda, through appropriate retrofitting the delivery room (with tools and professional birthing bed) and further education of medical staff. The project's goal was also to improve accessibility to health services, especially for pregnant women and children, raising the qualifications of local health professionals but also non-medical staff (ie. health workers in the villages), equipping ambulances and established medical points in 15 villages in the district Nakasangola, providing sets for childbirth and first aid sets. The project carried out subsequent operations training - also for the children unit staff and for the further development of pediatric care and gynecology at HCIV in Kakooge.

Thanks to the project activities the following results were achieved:

1. Improvement of the quality and length of life of the local population by increasing the range of available medical services - currently HCIV in Kakooge has a modern equipped hospital laboratory, operating room, delivery room, diagnostic equipment and qualified personnel in the respective subject.

The hospital gained ability to perform simple procedures related to the hernia and lipomas of children, to improve the quality of life of people suffering from these diseases and to prevent complications that could go in a life-threatening in the future.

2. Expanded availability of services through the creation of a "mobile clinic". Thanks to the project emergency medical assistance started operations and examining of the population living in remote villages of Kakooge started to be possible and will be continued after the departure of Polish medical team.

3. Increasing the survival of women in childbirth and newborns - through education - the trainings conducted for medical and non-medical staff (village health workers) raised the level and quality of aid and quality of medical care for pregnant women, young mothers and children to 5 years old.

4. Expansion of professional qualifications to 13 people of medical staff in the hospital Kakooge, in the field of gynecology and obstetrics and pediatric surgery (hernia in children).

5. Enhance the skills of health workers in 15 villages in the district Nakasangola. With expanded health education in obstetrics, advanced medical aid, preventing the spread of infectious diseases (including HIV transmission from mother to child during delivery) and the importance of vaccination for children 5 years old.

6. The equipped childbirth room with professional equipment (double childbirth bed and gynecological toolkits). The all medical points in 15 villages and also the ambulance equipped with childbirth kits and first aid kits.

The budget of the project amounted to 199 120,00 PLN, including 128 920,00 PLN with a grant from

the Ministry of Foreign Affairs as a part of the "Polish development assistance by 2015".

- **Implementation of the project "Humanitarian aid for internally displaced people in Ukraine"**

The basic objective of the project was to provide immediate medical support for IDPs in Ukraine in Zaporizhia region. Polish Medical Mission purchased essential drugs, dressings and disposable, hygienic materials and aquatabs to purify drinking water.

The local partner, in consultation with the Municipal Hospital in Zaporizhia, took over the task of distribution of the materials to the local medical centers, and directly to the refugees and IDP. In Zaporozhye region there were registered 62 000 refugees, among them many women and children. With the aid provided, the health centers of the region have received the necessary medications, basic medical materials. The single mother families and pregnant women have got hygienic materials.

The project budget was 100 00,00 PLN, the whole of the grant was received from the Ministry of Foreign Affairs as a part of the "Humanitarian Aid in Ukraine."

- **Implementation of the project: "Health promotion in Arunachal Pradesh (India) - continuation."**

At the beginning of the project PMM volunteers Maria Strzemieczna and Emilia Kowalska took part in the first aid training in Gurgaon (India) to check the level of the service. During of preparation for the project, two volunteers visited institutions related to the medical assistance in India and conducted pilot training on first aid help (it was attended by 26 people).

The main part of the project was conducted as the health education for the residents of Arunachal. Emilia Kowalska and Maria Strzemieczna conducted 16 classes in schools and universities. Both volunteers conducted 9 trainings for children and adolescents concerning first aid and 6 for the hygiene promotion regarding the prevention of "disease of dirty hands". 977 people participated in all those trainings. Both volunteers conducted also trainings for public institutions professionals (health professionals and police). They prepared the educational film in the cooperation with the police, which showed the training conducted by the police at schools in the region. Volunteers also joined the current activities of the organization Seva Kendra Arunachal East - including participating in medical camps.

The budget of the project amounted to 61 070,00 PLN, including 57 815,00 PLN with a grant from the Ministry of Foreign Affairs as a part of the "Polish Aid Volunteering 2015".

- **Implementation of the project: "Effective methods in medical education, emergency medicine and preventive care in Kenya."**

The project involved carrying out the volunteer activities in the field of medical education. Trainings were conducted with the use of medical simulation and standardized patient for nursing school students. There were also conducted trainings of teaching methods and professionalism for teachers

of Mary Ann Van Dam School of Nursing. The second aspect was the inclusion of volunteers in the daily operation of the hospital Matibabu Foundation Kenya (MFK), approx. 14 km away. The school and the hospital were founded as a part of the foundation Matibabu Kenya, functioning since 2006. The organization served up to 840 000 Siaya district population. The infant mortality rate in this area is 113/1000, up to 74 children per 1,000 die before the age of 5 years, and 52 children per 1,000 die before the age of one year. Residents of the area are suffering mainly from malaria, HIV / AIDS, tuberculosis, diarrheal diseases and respiratory disorders.

The budget of the project amounted to 45 070,00 PLN, including 42 070,00 PLN with a grant from the Ministry of Foreign Affairs as a part of the "Polish Aid Volunteering 2015".

• **Implementation of the project: "Back to basics. Operation of medical and educational Mendi in Papua New Guinea. "**

The main objective of the project was to facilitate access to the provisions of diagnosis and medical communities living in the mountainous provinces of Papua New Guinea (mainly Southern Highlands), improve patient awareness about infectious diseases and sexually transmitted infections and to teach the principles of taking care of daily hygiene.

Primary examination (screening) of the population of Mendi and the surrounding villages was used to prepare an assessment report. The report was used for the implementation of further medical activities in the region in favor of the local population.

Volunteers worked with local staff to implement the most effective methods of diagnosis and treatment, to assist in treatment of light injuries and to perform simple surgical procedures. All activities on site were performed by four volunteers - Jerzy Jaskuła, Przemysław Lipinski, Joanna Fąferek and Ewa Piekarska

The budget of the project amounted to 57 892,00 PLN, including 50 092,00 PLN with a grant from the Ministry of Foreign Affairs as part of the "Polish Aid Volunteering 2015". The costs of voluntary p.Jaskuła and p.Lipiński were covered as a part of the grants.

• **EVS project in Poland No. PL-21-216-2013-R3 of "East-West-Partnership", financing 15 395,00 EUR**

The project designed three organizations: Polish Medical Mission, Down Syndrome and Associate Fundacion Paideia Galiza. 2 volunteers were involved in the project. The goal of the project was promoting and organizing volunteer work, overcoming a difficult situation, protection and promotion of health and activities for people with disabilities. The aim of the project was voluntary work for the local community, combating of exclusion, supporting equal opportunities and social activation of young people.

The tasks of the volunteers focused on:

- The organization of free time for vulnerable group;
- Organizing the meetings with the local community;
- Promoting idea of volunteering;

- Helping local NGO workers.

The project had a great impact on the local community through the organization of numerous meetings, campaigns and promotions, which had a positive impact on the education of the people. The project promoted various forms of voluntary work and strengthened awareness of active citizenship. He contributed to the prevention of problems such as exclusion, discrimination, disability, poverty.

Both volunteers were involved in activities supporting about 20 people at risk of social exclusion or marginalization because of the difficult life situation.

- **The Association took patronage and provided financial support to the hospital Haydom in Tanzania.** Also a volunteer Dominika Pomaranian worked mainly on neonatal ward. She also did some fundraising and purchased the weight for newborns and also supported the building a house for women waiting to deliver in the hospital.

The amount of money that Dominika was 4800 zł.

- **The Association participated in the Festival of Non-Governmental Organizations - NGO fair** on the main square in Krakow on the 27th of April 2015. In addition to the presentation of the activities undertaken by the Polish Medical Mission, PMM volunteers did promotion, taught about prevention of civilization diseases and conducted first aid demonstrations. The Association was responsible for the medical safety of the event.

- **The Association organized an action to help the victims of the earthquake in Nepal.**

From 26th of April till the 30th of November PMM conducted a public collection of funds to provide medical aid to victims..

PMM purchased large amounts of dressings (bandages, gauze, tourniquets, patches), the surgery needles and syringes, the means for skin cleansing, catheters, the diagnostic and surgical gloves. The fundraised and purchased drugs were transferred to Kathmandu through Caritas Nepal on the 5th May 2015.

The total amount of donation was 15 000 USD.

- **The President of PMM presented the most important activities and projects** of The Association with an emphasis on the effectiveness of the medical assistance provided in 2014 and 2015 during the conference "Medics for Africa" on the 14th of June 2015 in Katowice.

- **The President of PMM was a speaker at the meeting of Malta Wheels Service** in Bielsko-Biala on the 27th of June, where talked about the most important activities of PMM in the last 15 years.

- **The Chairwoman represented PMM during a meeting organized by the European Commission in Brussels on the 6th-7th of June 2015.** She had a speech regarding different types of medical modules that should be included into the European Emergency Response Capacity. She was also involved into the roundtable regarding the new program called EU Aid Volunteers.

- **The Association supported the medical coverage of the XXI Woodstock Music Festival.** PMM delivered the part of the equipment of the field hospital (including the operating table instrumentation). PMM volunteers also were actively engaged in provision of the medical assistance during the whole festival.
- **The Association organized 5 trainings on the first aid for employees of SCGG Training Consulting Sp. o.o. in Cracow.**
- **The Chairwoman participated in the III Congress of Medical Rescuers on the 8th-10th of October in Krakow,** where she conducted a presentation on the possibilities of cooperation with NGOs in the field of rescue actions and emergency help..
- **Volunteers of PMM presented the results of the education and health** and conducted local population screening during a pilot project in Papua New Guinea during the December 2015 meeting of Emergency After Hours in Krakow.
- **Volunteers of PMM - Anna Siedlik and Iwona Zbijowska represented The Association at the workshop work with immigrant patients in Poland** (World Culture Foundation December 5, 2015.).
- **PMM was involved into the co-organization of the Foundation Kiabakari' series of workshops** on medical and cultural differences in developing countries.

5. COPIES OF THE RESOLUTIONS OF THE ASSOCIATION

Copies of the resolutions of the Board are attached to this report.

6. Information about the amount of income received, with a separate sources (ie. decline, record, donations, funds from public sources, including the state budget and the regional budget), the benefits paid by association under the statutory purposes, including costs of these benefits, financial result of the activities and percentage of income achieved from the business as well as for the income achieved with other sources.

As part of its statutory activity (paid and unpaid), The Polish Medical Mission Association achieved total revenues for 2015 in the amount of 509 233.99 zł.

These consist of:

- contributions from members 0,00 zł
- received donations in kind and cash donations, and 4,990,864.79 zł
- donations 1% under the relief PIT 5 869.2 zł
- income from paid statutory activities 3 500 zł

Total revenues of the Association in 2015 amounted to 509 233.99 zł, of which 0,00 zł to finance

income from the funds accumulated in the foreign currency and 0,00 zł to other operating income.

7. INFORMATION ABOUT THE COSTS INCURRED IN: PROJECTS PURPOSE STATUTORY ADMINISTRATION (RENTS, FEES TELECOMMUNICATIONS, POSTAL ETC.), BUSINESS, OTHER COSTS:

Costs of statutory activities 385 564.48 zł

Administrative costs: 26 109,57 zł

including:

- External services 1 463.87 zł
- Utilities and energy 0,00 zł
- Wages 1 325.5 zł
- Other expenses 23 320.2 zł
- Taxes and fees 0,00 zł

Financial costs 11,82 zł

Other costs (operating, including the loss from previous years) 103 232.94 zł

Total costs 514 918.81 zł

In total, the financial result of the association for 2015 is loss of -5 680.86 zł

8. DATA:

A. The number of people employed in The Association divided by positions and the self-employed persons:

The office: 0

The Board: 0

Coordination of the projects: 13 persons employed in the implementation of projects and statutory goals (civil law contracts, bills)

B. THE TOTAL AMOUNT OF SALARIES PAID BY THE ASSOCIATION BY THE REMUNERATION, AWARDS, BONUSES AND OTHER BENEFITS

with separation whole the remuneration of employed only in business:

Type of employment	Salary gross
Employment agreement	0,00 zł
Contract agreements, order contracts	26618,50 zł

The Association didn't not perform any business activity in 2015.

C. THE AMOUNT OF THE ANNUAL OR MONTHLY SALARY PAID TO THE BOARD MEMBERS, OTHER BODIES AND MANAGING PERSONS OR BUSINESS BY THE REMUNERATION, AWARDS, BONUSES AND OTHER BENEFITS:

Members of the Association (Board of Directors and Audit Committee) perform their functions voluntary without any salaries or remuneration.

D. CASH LOANS GRANTED BY THE ASSOCIATION, DIVIDED BY THEIR HEIGHT, WITH BORROWERS AND CONDITIONS OF GRANTING LOANS AND BASES BY REGISTERED U OPERATION OF SUCH LOANS:

The Association did not sign any contracts for granting cash advances to those third parties.

E. AMOUNTS HELD ON BANK ACCOUNTS, INDICATED BY BANK:

The cash balance on 31.12.2015:

Cash in banks - 53 456.51 zł

Cash on hand - 58 102.69 zł

F. VALUE OF BONDS PURCHASED AND QUANTITY COVERED BY SHARES OR ACQUIRED SHARES IN COMPANIES WITH AN INDICATION OF RIGHTS OF THESE COMPANIES:

The Association didn't purchase any bonds, stocks or shares in 2015.